

COMMUNITY HEALTH NURSE-II, REGISTERED HOMECARE NURSE
JOB DESCRIPTION
Department of Health Services
Pokagon Band of Potawatomi Indians

Job Summary

The CHN-II, Registered Homecare Nurse provides skilled nursing care, home health care and community health services to the clients of the Pokagon Band Health Services.

Principal Duties

Establishes respectful, compassionate and therapeutic environments by providing individualized and culturally appropriate emotional, intellectual, psychological and spiritual support to individual patients, clients, families, and the community.

Coordinates care and home health care visits as needed by receiving and processing member referrals from the Pokagon Band of Potawatomi Community and outside health care agencies.

Assesses member health care needs in the home for the Medicare Homecare program and makes the initial evaluation visit. Admits members to the Medicare Homecare program who meet the criteria for skilled care and homebound status as defined by the Medicare Conditions of Participation. Regularly re-assesses member health care needs.

Initiates and updates the Plan of Care, obtains physician orders, and provides skilled nursing care and teaching as ordered on the Plan of Care; setting realistic, appropriate goals for the patient clients.

Evaluates member needs for physical therapy, occupational therapy, speech therapy, medical social work, and home health aide services. Refers to other disciplines as needed and as ordered by the physician. Initiates appropriate preventative and rehabilitative nursing procedures and coordinates patient care provided by all disciplines in the Medicare program.

Completes all documentation, including OASIS, the 485 certification, or re-certification, in a timely and accurate manner, on paper or in the computer as required. Learns all documentation systems used by the Pokagon Band including the Horizon clinical documentation system and the RPMS computer entry system and medical records process.

Informs the physician and other disciplines of changes in a patient's condition and needs. obtains follow up orders from the physician when changes occur in the Plan of Care, including changes in visit frequency and duration. A physician's order is needed for all services provided in home care and these orders must be followed exactly as written.

Will be cross-trained to work as a Community Health Nurse as necessary. Instructs members in and provides health promotion and disease prevention activities and services in the home, clinics, at health fairs and other community events. Provides backup assistance for clinics, office, other home programs, and performs outreach services when needed.

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Principal Duties Cont'

Refers clients with social and emotional needs to other Pokagon Band programs and outside agencies. May participate in the Contract Health Services Managed Care Team, Case Management, active efforts to meet goals established for children and families involved in Indian Child Welfare and other interdisciplinary health care teams.

Supervises, orients, and teaches other clinical personnel when needed. Supervises the home health aide as required by Medicare. May supervise the Chore Provider and Community Health Representatives (CHRs) when directed.

Protects clients and operations by adhering to infection-control policies and procedures and keeping information and records confidential.

Travels throughout and beyond extensive service delivery area to home visits, meetings, training and seminars, sometimes works irregular hours and weekends including health fairs and other community events.

Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional organizations.

Performs other duties and responsibilities as assigned.

Minimum Requirements

Associate Degree Nurse is required. A Bachelor of Science degree in nursing is preferred.

A minimum of two years clinical work experience is required, with a minimum of one year experience in home health nursing preferred.

Current license to practice as a registered nurse in the State of Michigan is required and must be able to practice as a registered nurse in Indiana and must obtain Indiana RN license within the first 60 days of employment with the Band.

Must have a valid driver's license and be able to meet the minimum insurance requirements regarding driving record in order to utilize GSA vehicles.

Must be willing to submit to and pass an alcohol/drug screening and background check.

Preferred Qualifications

A Bachelors of Science in Nursing degree is preferred.

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Indian Preference

Pokagon Band Indian preference policies apply.

Reports To

The CHN-II, Registered Homecare Nurse reports directly to the Director of Health Services or his/her designee.

Starting Wage Rate PB 10 (Exempt)

Commensurate with education and experience.