



# The Pokagon Higher Education Technology Stipend

The purpose of the Pokagon Higher Education Technology Stipend is to support Pokagon Band members in the process of pursuing their higher education with the technology resources needed to attain a degree. The program provides financial support, on a one-time basis, up to \$600 for technology needs including the purchase of the following:

- Laptops
- Desktop computers
- Software programs
- Scientific Calculators
- Other technology devices specific to certain degrees and professions
- Internet usage

The intent of the Department of Education is for this program, in Fall 2011, to be open to those tribal citizens during their first year of pursuing a degree. Until Fall 2011, the program, in order to allow college students who did not have the opportunity to pursue the stipend during their first year of college, will be open to all other Pokagon citizens actively pursuing a higher education degree. The stipulation for eligibility for both types of students (Prior to fall terms, 2011) follows:

For students in their first year of a degree program (who have not attended college before)

- Must be attending college at least half time and able to demonstrate commitment of attaining a degree

For students not in their first year of a degree program or for those returning to pursue a degree

- Must be in at least the second of two consecutive semesters (excluding summer break) and be able to demonstrate a commitment to attaining a degree, or
- Must be at full time status and be able to demonstrate a commitment to attaining a degree
- If asking for a stipend in the last semester of a degree program, must purchase the program by the second week of the semester.

There are three ways for a student to receive the Pokagon Technology Stipend

- Reimbursement Program
  - Students turn in a receipt of purchased equipment along with required application. Reimbursement check will be sent to student. It is suggested that student check with Department of Education before purchasing to make sure that equipment is allowable for reimbursement
  - Students who have already purchased acceptable equipment for this school year will be able to be reimbursed if they turn in receipt with the required application.
- Stipend Check Program
  - Students must turn in a proposal of what the funding will be used for, along with any supporting documentation including invoices
  - Within 45 days of a stipend check being sent to the student, the student must submit a receipt of the purchase. If a student does not submit a receipt, the student will be asked to return the amount of the stipend. Failure to do so will jeopardize further Higher Education financial support.
- Computer Program (Tentative)
  - Students, who will be able to acquire a laptop purchased through the Pokagon Band. Laptops will be available at the Department of Education and will not be shipped.
  - This program is not in effect now. It is a proposed program and students will be notified if and when the program is available.

Currently, the Pokagon Higher Education Technology Stipend Application form is available for those students interested in either the Reimbursement Program or the Stipend Check Program. When the Computer Program becomes available, the application will be modified to reflect the choice of that program.



# Pokagon Band Department of Education Higher Education Technology Stipend Application

Name: \_\_\_\_\_

Mailing Address:                      Street    City    State    Zip Code

Telephone #:    E-Mail Address    Tribal Enrollment #

School Attending    Year    Major

PLEASE COMPLETE THE APPROPRIATE SECTIONS FOR WHICH YOU ARE SEEKING ASSISTANCE

**\_\_\_ Reimbursement Program    Amount requesting to be reimbursed \_\_\_\_\_**  
**Please specify type of item for which you are requesting to be reimbursed \_\_\_\_\_**

**Why is this item needed for your course of study? \_\_\_\_\_**

Please include the original receipt with this application.

If you are not currently receiving a Pokagon Band Higher Education Scholarship, you must also submit a school transcript and copy of current schedule along with a copy of your tribal ID.

*The information given by me on this form is accurate and complete to the best of my knowledge.. I understand that I may be asked for more information from the Department of Education to verify my eligibility for the Higher Education Technology Stipend.*

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

**\_\_\_ Stipend Check Program**

**Please specify type of item for which you are asking to receive a stipend check:**

**Amount of funding requesting \_\_\_\_\_ (Not to exceed \$600)**

**Why is this item needed for your course of study? \_\_\_\_\_**

Please include an invoice or detailed description of the cost of the item.

If you are not currently receiving a Pokagon Band Higher Education Scholarship, you must also submit a school transcript and copy of current schedule along with a copy of your tribal ID.

*The information given by me on this form is accurate and complete to the best of my knowledge. I understand that I may be asked for more information from the Department of Education to verify my eligibility for the Higher Education Technology Stipend. Also, if I do receive a stipend check, I will need to send the original receipt, and a proof of shipping receipt (if applicable) within 45 days of the stipend check being sent to me. If I do not submit the required proof of purchase, I will be required to return the stipend amount to the Department of Education. I also understand that failure to do so will jeopardize future Higher Education financial support through the Pokagon Band.*

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

**Please return to: Department of Education/ 58620 Sink Road/ Dowagiac, MI 49047**